



Minutes 26th March 2024

Attendance:

Board Members: Cllr Karen Davies (KD), Cllr Simon Werner (SWR), Donna Stimson (DS), Simon Wilkes (SWS), Graham Owens (GO) and Chris Joyce (CJ)

RBWM: Heather Mynott (HM)

1. Introductions

- Introductions made and the new role – Climate Partnership Coordinator explained.
- HM shared good practice from other climate partnerships including Reading, Manchester, Cumbria, Barnsley, Hammersmith & Fulham and Essex. She touched on areas of bad practice.

Topics of note

- larger steering board
- business engagement
- proposal procedure

2. Election of a chair

- Unanimous decision for KD to be interim chair for a few months.
- Conversation around increasing the size of the steering board with people from different sectors.
 - Health
 - Education
 - Academic
 - Businesses (Johnson & Johnson)
 - Youth Council
 - Climate groups
 - Imperial College
 - SSE

-Consideration given to how to elect a more permanent or fixed termed chair – but settled that structure and a slightly bigger steering board to be prioritised.

Action: HM to write up the good practice in a paper so that the Board can decide on a structure going forward. To consider a CIC and non-CIC option as well as a combined approach. The paper will be sent prior to the next Board meeting.

3. Financial Spending Approved by the Board

- CJ explained the financial situation. TCP is currently within budget from 2023-2024.
- It was discussed more has been spent on starting projects than funding large scale projects.
- It was discussed that projects being put to the Board should have a formalised system.

4. Review of existing projects

- Evaluation of currently funded projects.
- Discussion over OCE's Decarbonisation Project.

Action: The Sustainability Team will get back to OCE and BBOWT about their proposals.

AOB

- HM – within the good Project Plan paper there will be a section on how proposals will be presented to the board as well as types of proposals.

Action: Next meeting date – end of April/start of May

List of Actions

Action: Each of the board to consider they will reach out to.

Action: HM to write up the good practice in a paper so that the Board can decide on a structure going forward. To consider a CIC and non-CIC option as well as a combined approach. The paper will be sent prior to the next Board meeting.

Action: The Sustainability Team will get back to OCE and BBOWT about their proposals.

Action: HM to send out a doodle poll for the next meeting to be arranged for the end of April.