

Steering Group Meeting 11th November 2024

Minutes

Attendance: Cllr Karen Davies (KD), Graham Owens (GO), Donna Stimson (DS) Professor Sigrun Wagner (SWE), Simon Wilkes (SWS) and Gavin Miller (GM)

Apologies: Simon Werner (SWS) and Chris Joyce (CJ)

RBWM: Heather Mynott (HM)

1. Roadmap for Climate Partnership

2. Business Sprint Group feedback

Updated with the actions from the Sprint Group which are all for HM to complete.

KD: Added that Cllr Price will be invited to the next meeting

Actions from the Sprint Group:

- Create a vision for the Business Membership with the amendments contributed by the group
- Have a small but focused program based on workshops and networking opportunities
- Income as a donation for investing in the borough through projects related to climate, biodiversity and health and wellbeing (in nature)

3 Community Membership update

There have been some more members interested in being part of the Sprint Group and have been emailed for availability in November.

KD: Suggested adding Cllr Douglas as well.

4. Procedure and Governance

Took up the majority of the meeting as expected.

- Steering Board agreed that applicants when successful can only receive funding once a year.
- There was discussion on how often applicants can apply (when not successful, but they are given feedback and always recommended to reapply)
- Remove the section of eligible/illegible projects as it more or less repeats what is said in the eligible/illegible applicants
- To ensure that the scope for what comes under Climate Challenge Fund – also includes biodiversity and health and well-being in nature throughout the documentation.
- Remove application frequency – as covered in eligible/illegible applicants

- Keep impact (and measurables) as part of the criteria but move it further down the list
- Include partial funding as an option
- Include Steering Group support
- Include investment as an option
- Add the admin details HM does regarding the grant process for clear transparency
- Priority to include sections on: collaboration and networking (knowledge sharing can fit here) GM contributed a lot of points to add to the governance.
- Plan to have this in action from January

Actions:

- HM to update the governance draft and email it out before the end of the week for Steering Group to comment on before the December meeting.
- HM to draft an FAQ – which makes the Governance information more public facing appropriate, but both will be available

5. Big Climate Pot

KD: A larger amount of money for a project with a significant impact

Points from discussion:

- Steering group want to see if the pot can be made larger for it to be considered a significant pot of money
- It should have an impact within the borough (those that impact inside and outside the borough simultaneously to be considered but those with that have a significant impact in the borough to be prioritised.)
- Not to be too prescriptive in what would make a good project but to mention the Steering group would be keen to see projects that include: match funding, changing behaviours, co-benefits, multi-solving aspects and collaborations with other groups or businesses.
- There needs to be a great deal of communication around the Big Climate Pot including a press release.

Actions:

- HM to write the copy including deadlines and to speak to the communications team regarding a press release

AOB

GO: Good news from the Eco Action Hub

1. Vegan Cafe is now open!
2. Filling Good is currently trading from the Eco Action Hub
3. Eco Action as of today (11th November) have charitable status

Actions:

- HM to create doodle poll for December meeting
- HM to update the governance draft and email it out before the end of the week for Steering Group to comment on before the December meeting.
- HM to draft an FAQ – which makes the Governance information more public facing appropriate, but both will be available
- HM to write the copy including deadlines and to speak to the communications team regarding a press release